

# JONATHAN B. HORROCKS

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EDUCATION:     **Master of Library Science**, Summer 2005, 3.4 GPA  
                    CATHOLIC UNIVERSITY OF AMERICA (CUA)

**Master of Arts degree in Music Composition**, Spring 2002, 3.2 GPA  
                    LOUISIANA STATE UNIVERSITY (LSU)

**Bachelor of Arts degree in Music Composition**, Fall 1998, 3.1 GPA  
                    VIRGINIA COMMONWEALTH UNIVERSITY (VCU)

**High School diploma**, Spring 1994  
                    SOUTH LAKES HIGH SCHOOL

WORK  
EXPERIENCE:     **Cataloging Technician**, 2002-present  
                    LIBRARY OF CONGRESS – Washington, DC

- Coordinate with supervisors and other associates
- Organize, audition, and catalog recorded media
- Input record information in databases such as MAVIS and MARC
  - Write manuals and tutor other employees on MAVIS
- Assist with the development of digital storage software

**Website Maintenance**, 2002  
                    INTERNATIONAL TRADE ASSOCIATION OF NORTHERN VIRGINIA  
                    (ITANV) - Reston, Virginia

- Coordinate with ITANV president, newsletter editor, and website designer
- Maintain website
  - Announce new events
  - Upload images and newsletter
  - Archive past events and newsletters
  - Update online membership list
    - Include links to company websites and e-mail addresses

**Teaching Assistant**, 1999-2000  
                    LOUISIANA STATE UNIVERSITY - Baton Rouge, Louisiana

- Coordinated with Theory and Musicology Professors
- Coached freshman music majors
- Taught basic piano and singing skills
- Tutored students on theory-related issues
- Gave assignments, exams, and hearings
- Introduced less-known modern music

**Organ Builder' s Assistant**, 1999

DAVID STOREY, INC. – Baltimore, Maryland

- Tuned and Serviced Pipe Organs within 120-mile radius
- Built two original instruments

OTHER

**Library Assistant, 2002**

EXPERIENCE:

NORTHERN VIRGINIA COMMUNITY COLLEGE – Sterling, VA

- Coordinated with supervisor and librarians
- Replaced LP media with CD and DVD media
- Addressed weak areas of collection
- Created directory of CDs and DVDs for easy access by teachers and students

**Paid position in Church Choir, 2001**

FIRST PRESBYTERIAN CHURCH – Baton Rouge, LA

**Percussion Assistant, 1997-1998**

GREATER RICHMOND YOUTH WIND ENSEMBLE – Richmond, Virginia

ADDITIONAL

INFORMATION:

Eagle Scout, Life member of National Eagle Scout Association

Member of Association of Recorded Sound Collections (ARSC)

Travel: Australia, England, Alaska

**Computer experience** (frequently used programs only)

Csound, Edison Builder, MARC, MAVIS, Microsoft Excel and Word, Pro Tools, Sibelius, Sound Forge